

## TOCKENHAM PARISH COUNCIL

January 2025

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 8<sup>th</sup> January 2025** at 7:00p.m. in the Village Hall.

*Emily Bourne*

Emily Bourne  
Tockenham Parish Clerk

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

**Reports from Wiltshire Councillor**

### AGENDA

- 1. Apologies for absence.**
- 2. Declaration(s) of Interest** - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.
- 3. Minutes** – Members had previously been circulated with the draft minutes and notes. The Council to approve as a true record the Minutes of the Parish Council Meeting held on 6<sup>th</sup> November 2024.
- 4. Clerk's Report**  
All previously circulated, items sent for information only and will not be discussed at meeting unless any queries:-
  - Invitation to Wiltshire Bobby Van Trust's Second Webinar about AI and Financial Crime – 28<sup>th</sup> October 2024
  - Briefing Note 24-19: Substantive Highways Scheme Fund 25-26 – 29<sup>th</sup> October 2024
  - Carers Expo 2024 – 31<sup>st</sup> October 2024
  - Wiltshire Council Latest News – 1<sup>st</sup> November 2024
  - Wiltshire Council Town and Parish Council Update – 1<sup>st</sup> November 2024
  - WALC November 2024 Newsletter – 6<sup>th</sup> November 2024
  - Update – Bradenstoke Solar Park Community Benefit Fund – 6<sup>th</sup> November 2024
  - Temporary Closure of: C122 (Part), Royal Wootton Bassett (13.01.2025) – 7<sup>th</sup> November 2024

- Wiltshire Council Latest News – 8<sup>st</sup> November 2024
- PCC visits service offering substance treatment and support to prisoners released early – 8<sup>th</sup> November 2024
- Royal Wootton Bassett and Cricklade Area Board – 11 December – 11<sup>th</sup> November 2024
- Agenda for Northern Area Planning committee, Wednesday 20 November 2024, 2:00pm – 12<sup>th</sup> November 2024
- Donations for magazine – 12<sup>th</sup> November 2024
- Update on elections to be held in May 2025 – 13<sup>th</sup> November 2024
- RWB&C Community Care Group Agenda 20.11.24 – 13<sup>th</sup> November 2024
- Carers event report – 13<sup>th</sup> November 2024
- Refreshed Police and crime Plan given go head by Panel – 14<sup>th</sup> November 2024
- Wiltshire Council Latest News – 15<sup>th</sup> November 2024
- Wiltshire Council Town and Parish Council Update – 15<sup>th</sup> November 2024
- Rough Sleeper Estimate supported by a spotlight count – 18<sup>th</sup> November 2024
- Mud on Road and Tree Planting – 20<sup>th</sup> November 2024
- TTRN urgent closure of C120 (Part), Tockenham – 21/11/24-22/11/24 – 21<sup>st</sup> November 2024
- Wiltshire Council Latest News – 22<sup>nd</sup> November 2024
- Wiltshire Council Town and Parish Council Update – 22<sup>nd</sup> November 2024
- PCC raises awareness of child criminal exploitation in communities across Swindon – 22<sup>nd</sup> November 2024
- Change of time for meeting 22/01/2025, 14:00, Northern Area Planning Committee – 22<sup>nd</sup> November 2024
- RWB & Cricklade LHFIG – Pre-meeting notes and finance update – 22<sup>nd</sup> November 2024
- From the PCC's Desk – Keeping Councillors Informed Issue #6 – 22<sup>nd</sup> November 2024
- Parish Newsletter Printing – 22<sup>nd</sup> November 2024
- This weekend's extreme weather – 25<sup>th</sup> November 2024
- Storm Bert Update – 25<sup>th</sup> November 2024
- Storm Bert – 25<sup>th</sup> November 2024
- Wiltshire and Swindon join together for 16 Days of Action to raise awareness of the signs of domestic abuse and stalking – 25<sup>th</sup> November 2024
- Storm Bert update 26 November – 26<sup>th</sup> November 2024
- Salisbury area update 27 November – 27<sup>th</sup> November 2024
- Weather update – icy conditions expected this evening – 27<sup>th</sup> November 2024
- Storm Bert Flood Warden Update – 28<sup>th</sup> November 2024
- Victims encouraged to seek support as domestic abuse stats published – 28<sup>th</sup> November 2024
- Cross-boarder commitment to tackle terror of rural crime in the South – 28<sup>th</sup> November 2024
- Query about planning application PL/2024/07048 – 28<sup>th</sup> November 2024
- Wiltshire Council Latest News – 29<sup>th</sup> November 2024
- 2024\_11\_27 RWBC LHFIG Final Meeting Notes – 29<sup>th</sup> November 2024
- Wiltshire Council Town and Parish Council Update – 29<sup>th</sup> November 2024
- Council submits Local Plan to Secretary of State for examination – 2<sup>nd</sup> December 2024
- Lyneham Banks B4069 December Newsletter – 2<sup>nd</sup> December 2024

- Submission of the Wiltshire Local Plan Review – 2<sup>nd</sup> December 2024
- DEFRA's Property Flood Resilience (PFR) Repair Grant Scheme – Storm Babet (Oct 23) & Storm Hank (Jan 24) Dec 24 Update – 2<sup>nd</sup> December 2024
- Minutes for Northern Area Planning Committee, Wednesday 20 November 2024, 2.00pm – 3<sup>rd</sup> December 2024
- Agenda for Royal Wootton Bassett and Cricklade Area Board, Wednesday 11 December 2024, 6.30pm – 3<sup>rd</sup> December 2024
- Sealed Traffic Regulation Order – Various Orders – Royal Wootton Bassett, Calne and Tockenham – 3<sup>rd</sup> December 2024
- More community projects supported through PCC's Community Action Fund – 3<sup>rd</sup> December 2024
- TTRN urgent closure of C131 (Part), Lyneham and Bradenstoke – 12/11/24-13/12/24 – 4<sup>th</sup> December 2024
- TTRN urgent closure of A4361 (Part), Avebury – 9<sup>th</sup> December – 4<sup>th</sup> December 2024
- Agenda Supplement 1 to the agenda for Royal Wootton Bassett and Cricklade Area Board – 4<sup>th</sup> December 2024
- Storm Darragh advice – 5<sup>th</sup> December 2024
- WVHA Newsletter – Winter 2024 – 5<sup>th</sup> December 2024
- Wiltshire Council Latest News – 6<sup>th</sup> December 2024
- Storm Darragh update – 7<sup>th</sup> December 2024
- Christmas Greetings from the Leader and Chairman of Wiltshire Council – 9<sup>th</sup> December 2024
- WALC – December 2024 Newsletter – 9<sup>th</sup> December 2024
- Christmas Greeting (from Royal Wootton Bassett) – 9<sup>th</sup> December 2024
- Celebrating Age Wiltshire – 10<sup>th</sup> December 2024
- Youth Commissioners meet Police for myth busting sessions – 13<sup>th</sup> December 2024
- Wiltshire Council Latest News – 13<sup>th</sup> December 2024
- Wiltshire Council Town and Parish Council Update – 16<sup>th</sup> December 2024
- Notes from RWB&C Community Safety Group 13<sup>th</sup> December 2024 – 18<sup>th</sup> December 2024
- Minutes for Royal Wootton Bassett and Cricklade Area Board – 19<sup>th</sup> December 2024
- Keeping Councillors Informed – Issue 7 – 20<sup>th</sup> December 2024
- Wiltshire Council Town and Parish Council Update – 20<sup>th</sup> December 2024
- Wiltshire Police and Crime Commissioner unveils new Police and Crime Plan to enhance safety across the county – 20<sup>th</sup> December 2024
- Wiltshire Council Latest News – 20<sup>th</sup> December 2024
- Wiltshire Council Latest News – 23<sup>rd</sup> December 2024
- Wiltshire Council Latest News – 30<sup>th</sup> December 2024
- Save the Date: WALC Executive Meeting – January 6<sup>th</sup> 2025 – 16<sup>th</sup> December 2024
- Consultation Workshop January 9<sup>th</sup> 2025 – 23<sup>rd</sup> December 2024
- Wiltshire Council Town and Parish Council Update – 3<sup>rd</sup> January 2025
- Wiltshire Council Latest News – 3<sup>rd</sup> January 2025
- Wiltshire Council Latest News Updated dates – 3<sup>rd</sup> January 2025

**Other items for discussion; all previously circulated: -**

- Draft Brinkworth with Grittenham Neighbourhood Development Plan (2020 – 2038) Regulation 16 Consultation – 18<sup>th</sup> November 2024 (comments required by 13<sup>th</sup>

January 2025)

- Government Community Match Funded Defibrillator Scheme – 20<sup>th</sup> November 2024 (suggestion of a defibrillator on Tockenham Corner)
- CPRW Wiltshire Best Kept Village Competition 2025 – 15<sup>th</sup> December 2024
- Parish Steward Schedules January-December 2025 – 20<sup>th</sup> December 2024 (please note the dates for Tockenham are: 28<sup>th</sup> January, 26<sup>th</sup> February, 26<sup>th</sup> March, 28<sup>th</sup> April, 25<sup>th</sup> June, 24<sup>th</sup> July, 24<sup>th</sup> September, 27<sup>th</sup> October, 26<sup>th</sup> November and 17<sup>th</sup> December)

## 5. Planning

Council to note the following:-

### **PL/2024/07048 - Full Planning Permission**

Wiltshire Councillor Allison Bucknell checked whether any CIL funding would be forthcoming for this application at Tockenham Court Farm.

Community Infrastructure Levy (CIL) is a tax due on most new developments which creates a net additional floor space of 100sqm or more or creates a new house or a flat.

This development is not liable to CIL.

## 6. Finance and Administration

To consider financial matters; documents circulated to Councillors before meeting.

Council to approve for payment: -

Retrospective Items:-

- Bulldog Shed and Fencing (Shed Locker) - £480
- Abbey Fire Protection Ltd (Shed Fire Extinguisher) - £27.95

NB the above 2 items; whilst paid on 23<sup>rd</sup> November 2024, are shown on the December 2024 spend sheet, to avoid confusion with those payments approved at the 6<sup>th</sup> November 2024 meeting.

Invoices to be approved:-

- Clerks Salary - £282.20
- HMRC for Clerk's salary - £70.60
- Kevin Woolnough for EMP storage boxes - £15.00
- Julie Marshall for gifts for grass cutters - £36.18

To note the bank balance £40,838.89 as of 31/12/2024

To discuss a £50 donation to The Fire Fighters Charity (Charity Number 1093387); previously known as Fire Services National Benevolent Fund, for the two Defibrillator Courses they will have provided.

To discuss the purchase of stationery equipment and two padlocks for the Emergency Plan. Councillor Kevin Woolnough to provide further information regarding costings at the meeting.

**7. Draft Budget 2025/26 (Appendix A)**

Councillors asked to approve the draft budget for 2025/26.

**8. Town / Parish Precept Requirement 2025/2026 Form (Appendix B)**

Councillors asked to approve the Town / Parish Precept Requirement 2025/2026 Form based on the Draft Budget 2025/26 (at item 7 above) and authorise the Chair and Clerk to sign and submit the form to Wiltshire Council.

**9. Highway Matters**

- Highways Annex table (Appendix C)

Update from Councillor Kevin Woolnough

**10. Play Area**

Update from Councillor Julie Marshall

**11. Rights of Way**

Update from Councillor Nicholas Polkinghorne

**12. Environment**

Update from Councillor Richard Walker

**13. Councillor reports**

None

**14. White Gates**

Councillor Kevin Woolnough to provide an update

**15. Date of Next Parish Meeting: 12<sup>th</sup> March 2025**

Dates for future meetings:-

Parish Meeting:

Annual Parish Meeting: 9<sup>th</sup> April 2025

Annual General Meeting: 7<sup>th</sup> May 2025